Present: Ruth Barton-Anderson, Debbie Baty, Lisa Butler-King, Natalie Collin, Kelly Eastman, Silke Hein, Elena Knight, Chantal Lardner, Tracey Williamson

Apologies: Simon Richardson, Dan Eagle, Nathan Wooding, Julia Heagerty

**1. Minutes of last meeting**

* R B-A to circulate; any comments, let Ruth/Katie know

**2. Half-Marathon – 30th April**

10.00am ‘Littlies’; 10.30 main run  
NW running sausage stall; DB to liaise re help required

**ACTION**:

* Arrive at 9.15/9.30 to set up – RBA, KE, EK, SH, CL, TW
* Collect fruit (Co-op supplying) and drop off to DB on Friday 29th - CL
* Maintenance guys collecting bikes Friday 29th then returning them Tuesday 2nd – DB to double check arrangements.
* DB to confirm help needed for tea tent

**3. FOGWA Ball**

230 tickets sold to date

Auction prizes sorted – Deer stalk, Signed T-Shirt, Harry Potter print, Ski Lodge (thanks to Carole Gilling-Ulph), Detox/holistic massage at Alternative Healthcare, Cowdray Park VIP tickets, Warner Brothers, Dinner for 8 at home; Julia’s golf prize.

Menu will be included in full ball brochure

Items outstanding:

* Raffle prizes still needed
* Horsebox required to take palm trees back to Pevensey
* Samba band / samba music on arrival of guests
* Hot pink ‘red carpet’ for arrival / or similar

**ACTION:**

1. DB to organise GAPs to do printing etc., and to secure their help on the day and day after the ball.
2. Raffle:
   * NC to approach Katie Mulcaire re: yoga and Mike re: personal training
   * RBA to approach Harwoods (e.g. loan of a car for a weekend)
   * EK to approach Ridgeview
3. EK to send images of auction prizes to KF to put on web
4. KF to follow up re: horsebox; NC happy to collect maintenance men from Blackboys if required
5. DB to organise the fairy lights for around the bar
6. CL and LK to ask friends re: providing samba music (up to £150 budget)
7. RBA to let DB know when marquee arriving (date, time, required refreshments…)
8. NC & TW to research pink carpet (15-20m + 5m T shape); DB to research sand option as back up
9. KF to put wine list on the web
10. KE to organise nice hand soap for PA toilets
11. DB to organise signs for Parking & Toilets
12. RBA to send out times for help required on the day before, night before, night itself and the day after.

**4. Summer Party – Friday 17th June from 3.30pm**

Face Painting:

* Parent volunteer + paid professional for two hours (£30 for 4pm-6pm)

**ACTION**: KF to book

Candy Floss:

* Booked

**ACTION**: KF to forward invoice

Smoking Beetle:

* Pre-paid vouchers, £3 each, available via website

**ACTION:** Colin to help Nick Ratcliffe serve food

‘External’ stallholders:

* Sam Bilton
* Apache
* Blazer Bear

**ACTION:** DB to organise the inflatable

**ACTION:** Sub-committee of DB, LBK, NC, CL & TW to meet w/c 2nd May

**ACTION:** RBA to send stall list to sub-committee

**5. Challenge Course**

* RBA confirmed nothing new to report; detail will be communicated as progress is made.
* Planned completion by September

**6. AOB**

* Ruth will be stepping down as Chair from the end of this academic year (sad, but true ☹) but will be happy to continue to help as and when and to provide advice as needed
  + Thank you Ruth for your years of dedication, blood, sweat and tears!
* FOGWA structure will probably be revised, e.g. a system of sub-committees per event and fewer ‘all member’ meetings
* DB asked for any ideas re: a ‘tea and cake’ stall / bus / something! for parents each school day, e.g. 3-5pm
* NEXT FULL MEETING: TBA. Attendees agreed alternating mornings with evenings would optimise attendance going forward.