



**Boxgrove Parent Teacher Association
Agenda**

2.30pm Tuesday 24th January 2023 - The Buzz Room

Welcome Persons Present:

Philip Harris, Marianne Webb, Marco Portinaro, Abi Rudall, Mary Chambers

***Apologies for Absence**

Nick Griffiths, Pareesha Dos Santos, Louisa Furniss

***ACTION points from last meeting**

- Family BBQ (MW) – ongoing, still no one to organise this – shout-out nearer the time
- Mobile Escape Room Puzzles (school) – no update
- Quiz Night – Message from Pareesha – my brother-in-law Tom is on hand beginning to put the quiz together then liaise with Emma’s partner Nick, for any help with making the quiz. I have reached out to Ashuka to organise food options. Mary to email round to organise a staff team (confirmed reduced ticket price to just pay for food)
- Revision of funding-request form to clarify question of VAT (PH) – new forms haven’t filtered through to all staff, Philip to resend to Julie.
- Test-your-strength machine and PTA shed sign – see below
- Yearbooks update – all on track. [See post-meeting note below.]
- Shed update (school) – Mr Balchin has had funding agreed, in process of organising
- Card readers update (MW) – Marianne to contact Peter Wright to see if a guest WiFi can be used for the Kent Hall.
- Textiles recycling bin - any change in use since nearest access gate closed – no, there doesn’t appear to be any problem.
- Painting and Prosecco night is sold out! Mary to check that someone will be available to lock-up and Marianne to speak to Ivor re trestle tables. Mary confirmed that Marianne can put supplies in the kitchen during Grovers so that she doesn’t have to do it in the dark.
- Wreath Making – ongoing
- Disco – Marianne to email Mary re. times so that she can liaise with staff.

***Chair Report**

- Notice Boards – the new board has been put up but the wrong colour was sent and it is definitely not for outdoor use so Janet has gone back to the company to get a more suitable replacement. She will also order a second one to go alongside it, replacing the other old board.
- Amazon Smile is ending. We have raised £804 from them.

Test your strength machine – Marco as looked at the machine and has decided that if he replaces the main axle that broke with a more solid one and reassemble it it should last for a long time. He will do this by the summer fair.

PTA Shed Sign – Marco is also going to doing a sign for the PTA shed, he will use some of the wood from the pallets in the top car park and it was decided to do a “children’s handwriting” font and have the BPTA Logo followed by “PTA Shed”.

***Feedback on Events**

None since last meeting

***New Events/Initiatives**

Nothing to report

***Funding Requests (funding request forms with more details attached)**

SEN – Precision Teaching for Maths KS1 and KS2 £704.45 – approved (subject to clarification re. VAT)

Arts – materials for each year group, exact amount to be confirmed (possible £50/year) – approved in principle.

Outdoor Learning – wood working, den building, rope, clay, bamboo, fire pit with popcorn lid, fire safety gloves to enhance the new Forest School Curriculum throughout the school. £797.84 all approved, again subject to clarity re. VAT.

***Dates for Diary**

Painting & Prosecco – Friday 3rd February

Sponsored Pancake Flip – Tuesday 21st February

Disco – Wednesday 1st March

PTA Meeting – 7th March 7.30pm in the Buzz Room

Quiz Night – Saturday 25th March

PTA Meeting – 26th April 9am in Café B

Summer Fair – Sunday 10th June

PTA Meeting – 4th July 7.30pm at the Horse & Groom

Family BBQ – Friday 7th July

***AOB**

Pancake Flip – Marianne to help Mary run the annual sponsored pancake flip. Mary will make the pancakes (from plastic circles and pictures of pancakes!), Marianne to organise the sponsorship forms and medals. Agreed one medal per class for the winner works. Marianne to ask Nick to shout out in the newsletter for light, medium-sized frying pan donations.

Post-meeting notes:

- *Message from Tracey Lyall re. yearbooks: Letter has been sent to parents regarding photos (deadline 31st Jan) & Y6 class teachers are completing kids questions this week/next week. Parents have been asked if they can make a donation for the yearbooks, if they are able to.*
- *Funds raised from Christmas mugs/cards: £1796.15 commission anticipated, to be paid by end of January.*