



Boxgrove Parent Teacher Association
Minutes for the PTA Meeting
Wednesday 7th May at 8.50am Café B

***Welcome Persons Present:** Josh Andresen (Chair); Niels Brouwer (Chair); Fleur Krekel (Treasurer); Pareesha Dos Santos (Secretary); Clare Billington; Alison Fitch (Head Teacher); Alice Thompson (Assis. Head Teacher); Julie Sharp (Staff); Mary Sweetland (Staff)

***Apologies for Absence:** Nick Griffiths (Media Secretary); Claire Haslett (Events); Nicholl Grove (Events); Michelle Anderton (Secretary);

Meeting chaired by: Josh Andresen

*** Chair's Report**

- Lottery licence renewal form has been submitted--upload
- Louisa is submitting the 2024 accounts to Charities Commission in the coming week
- I believe everyone has now been signed up for bank cards.
- Lottery returns need to be signed and submitted – in process with Fleur.
- BPTA Accounts:
 - Total funding requests approved this year: £21,885.52
 - Total in accounts now: £31,318.39
 - Net balance: £9,432.87

***ACTION points from last meeting**

- Bank cards/Everyone signed up for Natwest account correctly
- Finding someone to talk over Christmas Cards for 2025/2026 academic year--Claire
- Submitting 2024 accounts to charities commission
- A new idea that came up in the meeting – Battle of the Bands – Staff vs Parent musicians concert day! – any further progress?
 - Alison likes this; keep talking about this; spring/summer
 - Nicholl to reach out to Music works
- First aiders – list from Julie and study bugs note to parents asking who is medically experienced
 - **Alison** to follow up Julie on this
 - Mary has set up a process for the PTA to use and log incidents, etc.
 - **Julie**→will send out message via Whatsapp
 - **September training**→announce for parents
 - **→What do we need in terms of First Aid certification/training→Mary to look up;**
 - **Let's go back to St John's Ambulance for the big fairs and BBQ→pay them**
- Survey to parents on what they'd like to see more/less of from the PTA (Niels)
 - Follow up with **Niels** on this.
 - To do at Summer fair—using the school ipads; noting that someone needs to stand at the stall with all the ipads
- House points for volunteering?
 - Look in shed for this; launch in Sept→follow up with Nick, Claire, Nicholl
 - Also the Children's one to launch in Sept
- BPTA possibly taking over funding of Helen Stanly (£7,000 per year) as of Sept 2025
 - Strings, yr 4, also without funding (£9000)
 - **→School doesn't have funding for either of the above**
 - RGS runs this as a charity for state schools
 - Have reached out to one parent for matched funds £10,000
 - May reach out to parents for voluntary contribution of £100/child/year

- → Clare to get involved with fundraising for Strings.
- Possibly Move Painting & Prosecco to a Saturday night → to be discussed

*Feedback on Events

- Quiz Night – went smoothly, lots of good praise at the end of the night! Raised a decent profit of £1820.60. Fair bit more alcohol sold this year compared to last year but also having the non-alcoholic options was very popular! Bigger turn out/number of tickets sold this year compared to previous year. Earlier marketing hopefully helped this and tweaking the marketing to explain the event.
- Summer Fair Saturday 21 June 12-3pm
 - Governors will be doing refreshment stall (need full rota - last year a number of them did not turn up)
 - Teachers doing Tombola (need a full rota)
 - Teachers Stocks (2.50pm)
- Summer BBQ Friday 11 July 5-9pm
 - We will need to invite the new reception families. Only pre-ordered BBQ food will be sold (collection 5-7.30pm), there will be vegan/vegetarian burgers and salads as well as Gluten free buns available. Orders can be made from Monday 23 June - Wednesday 2 July via PTA Website.
 - Well stocked bar will be available.

*New Events/Initiatives

- Rounders event—family; possibly someone who would lead on it.

*Funding Requests

£2600—reading resources; 100 book refresh and enrich them, for classroom reading – **PTA Approved**

£7250--playground marking, building on OPAL principles; astro turf with markings; longer lasting than standard markings; needle punch roadway can be installed over 2 days – this has not been voted on and has been put on hold

£1000+--additional markings on ground

→ Aim is to fundraise directly for this one as a trial and aim for installation in September with payment on next year's cycle.

??Is the bid for the House Counters already counted? → How much was it

*Dates for Diary

7 June – Summer Fair Bottle Mufti

9-13 June--Second Hand Book Collection (books to be stored in Ivor's green sheds)

13 June-- Mufti in exchange for £1

20 June-- Mufti in exchange for bottle (need a lockable room - lockable study room opposite Mr Hunt Year 6 Class)

21 June – Summer Fair

21 June -- Teddy's and Toys - on day of Fair

1 July (Tuesday) – 7.30pm PTA Meeting (Room tba)

11 July – Family BBQ

*AOB

- Need to think more about safeguarding and health re. alcohol and events
 - Mocktail bar; smoothie bar; juice bar → **raising the profile of non-alcoholic options**