**Did you know,** you can raise funds for Barnston PA while doing your Christmas shopping? We’re registered with easyfundraising, which means over 7,000 brands will donate to us for FREE every time you use easyfundraising to shop with them. These donations will help SO MUCH, so please sign up to support us – it’s completely FREE and doesn’t take long.

<https://www.easyfundraising.org.uk/causes/barnstonpta/> We’ve raised over £2300 this way since we joined!

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|  | | OCTOBER 2022 | | | | | | | |  | |
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|  | BARNSTON PA NEWSLETTER | | | | | | | | | |  |
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| volunteer at: pta-events.co.uk/barnstonpa | | | | | | barnstopa@gmail.com | | | | | |
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| WELCOME  TO OUR NEW NEWSLETTER!  It’s been quite a while since we’ve been able to run properly as a PA, but with things gradually getting back to normal, we’re hoping to get some of the PA events back up and running.  SO, WHAT IS A PA?  We are a Parents Association, a group of volunteer parents who aim to raise extra funds for our school through a range of fun events and activities, enhancing our children’s experience of school. As a parent or carer with a child at Barnston Primary, you are automatically a member of the PA.  BUT WE NEED YOUR HELP!  We can only run events if we have volunteers, and a committee to organize the events. We are actively recruiting committee members who will be voted in at our AGM on 16th November. If we can’t recruit a committee, sadly the PA will not be able to continue. Please email [barnstonpa@gmail.com](mailto:barnstonpa@gmail.com) if you are interested in a committee role. | | |  |  | UPCOMING EVENTS  3/11/22 DISCO  School are organizing a disco and are asking for parent volunteers. You need to have a DBS check carried out by school – please see school office to arrange one. Please visit pta-events.co.uk/barnstonpa to volunteer. The PA will be providing crisps, drinks and glow sticks! | |  | | CALENDAR  We are bringing back the popular family organizer style calendar, with each class decorating a month with their self-portraits. These make great Xmas presents!  Do you have a business that would like to buy an advert in the calendar? Send an email to [barnstonpa@gmail.com](mailto:barnstonpa@gmail.com)  We also need volunteers to help produce the calendar. Sign up at <pta-events.co.uk/barnstonpa> | | |
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| FUNDRAISING UPDATE  Our 3 Freezer Friday events in July raised an amazing **£259.85!**  A huge thank you to all the volunteers who helped.  HOW HAVE THE PA FUNDS BEEN SPENT?  The PA contributed £10k to the new shelters along the yr 3/4 classrooms.  We provided the sweets used as prizes for the children’s stalls at the Jubilee Fair.  A £200 donation to the year 6 leavers party. | |  |  | AGM  16th Nov 8pm  The Glegg Arms  Do you have the skills we need to keep our PA running?  Good with numbers? Could you be our next treasurer?  Great organizational skills? What about secretary or chair?  All roles can be held as a job share with shared responsibility.  Everyone welcome! | | |

**The Chair**

* **Main duty:**The PTA Chair directs committee meetings, making sure everyone’s views are heard, and that everyone is involved in the meeting. They should make sure all committee members are familiar with the association’s constitution, model policies if applicable, and their role and responsibilities as a committee member. The PTA Chair also holds the casting vote where there is a tied vote. This usually defers the decision to the following meeting, allowing committee members more time to consider and discuss the matter.
* **Key jobs:** To make all committee members feel welcome and valued; to set the PTA agenda; to provide leadership; to co-write the annual PTA report.
* **Needs to be:**Enthusiastic, calm; good at listening; decisive.

**The Treasurer**

* **Main duty:** To oversee the PTA’s financial affairs. The PTA Treasurer ensures accurate financial records are kept, and that best practice procedures are followed for counting money, banking, and making payments. They should keep the committee updated with regular reports, and ensure end-of-year reports are completed for the association’s AGM.
* **Key jobs:**To manage accounts; do banking and maintain up-to-date financial records.
* **Needs to be:** Reliable; organised; good with numbers.

**The Secretary**

* **Main duty**: To keep up-to-date records of PTA activity.
* **Key jobs:** To organise PTA meetings; to prepare and distribute agendas and minutes; to build strong relationships with key school staff – including the office staff and caretakers.
* **Needs to be:** Organised; good at time management and friendly.