

**Barnston Parents Association Meeting Minutes 12/10/22**

Attendees: Sarah S, Vicky M, Sam G, April H, Laura Q, Eleanor L

Apologies: Lyndsay S, Janelle I, Emma D, Sally N, Becky M

Welcome and introduction. (SS) – Lovely to see 4 new members at the meeting. Hoping to be able to run some more events this term but dependant on volunteers both to organise and run events.

**Review of event(s) since last meeting:**

Freezer Friday only event since last meeting. Felt these had been a success – a crazy 30 minutes but good fun. A couple of new volunteers had been involved, which was great. Raised £259.85

**Future event(s) planning:**

**DISCO 3/11/22 15:30-16:45**

School have said it is no longer viable to hold the firework display and bonfire due to health and safety concerns and to avoid disturbance to the school’s neighbours. School are instead organising a disco for 3/11/22. A parent is acting as DJ and school have asked for parent volunteers who must be DBS checked by school. Any parent needing a DBS should contact school office. The PA have agreed to supply drinks, crisps and glow sticks. Laura Q volunteered to shop for these supplies. Tickets will be sold directly from school so they can control list of pupils attending. Parent volunteers can sign up via pta-events.co.uk/barnstonpa and their details will be passed on to school.

**AUTUMN EQUIVALENT OF FREEZER FRIDAY**

As Freezer Fridays were a success and fairly straightforward to organise, we had been looking at possibly holding an autumn / winter version. SG suggested toffee apples which was voted as a good idea. Possibly to be linked with sale of discontinued uniform items (see AOB).

**CALENDAR**

We are hoping to produce the family organiser / calendar which has been very popular in previous years. Mrs Pearson has agreed and will ask classes to get the children to draw their pictures. Alison B is very kindly organising layout and production of calendar / quotes for printing, but has asked PA to organise advertisers and invoice for payment. We may also need help tidying up the pictures and scanning as this is a very big job. PA to request via school Parentmail for any families associated with Barnston Primary who would like to have an advert in the calendar to contact barnstonpa@gmail.com.

**XMAS FAIR 2/12/22 13:30-15:30**

Following on from the popularity of last years fair, school would like the children to hold their own stalls in their classrooms. Parents will not be attending. PA have been asked to provide tubs of sweets for the children to hand out as prizes. The PA have also been asked to help supply Santa with selection boxes as per previous years for his visit to F2/KS1 children.

**CHRISTMAS PRODUCTIONS**

Happily, these will be going ahead this year with parents attending. The PA will be able to sell teas, coffees and mince pies as per previous years. PA will need to organise volunteers for each production and request donations of mince pies from parents.

**CHRISTMAS JUMPER DESIGN COMPETITON**

This had been run as an online event during covid and was simple to run. VM still has outlines used previously so we can run this with suggested donation of £1 for each entry and prize for KS1 and KS2 drawn from entries.

**Spend**

Since last meeting, PA had provided £ of sweets for the children to give out as prizes from their stalls at the Jubilee Fair.

£200 was also given to the year 6 leavers in lieu of donation normally given towards year 6 coach costs for trips.

**Update on ongoing actions – see Action Log for details**

N/A

**Any other business:**

* Some uniform which used to be sold by PA but has now been discontinued has been returned to school by Wirral Sports who used to sell uniform on behalf of the PA. These include black zip up hoodies, reversible coats and waterproof coats all with Barnston Primary logo. These items are all good quality and it was proposed the PA hold a pop-up stall to sell off these items. It was proposed to hold this on 4/11/22 in combination with toffee apple sales. Will need to arrange volunteers to run stall and SS and AH volunteered to do a stock take of discontinued uniform items for sale.
* At a previous meeting, PA members voted to accept the Parentkind Model Constitution but it was never formally adopted. Adopting the Parentkind Constitution would also help if the PA ever needs to register with the Charity Commission if we raise over £5000 per year. We are looking to formally adopt this constitution at our AGM.
* A date was set for the AGM – 16/12/22

**Actions:**

* VM to ask school to send message via Parentmail including:
	+ Asking volunteers for disco to sign up via pta-events.com/barnstonpa.
	+ Advising how to get a DBS check.
	+ Any families with businesses wanting to advertise in calendar.
	+ Other events planned and requests for volunteers.
* VM to confirm with school how many children to cater for disco.
* LQ to purchase supplies for disco
* SS and AH to stock check discontinued uniform at school and take sample pictures.